



LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

AUDITOR II

DUTIES AND RESPONSIBILITIES

1. Participate in the identification of risk and controls in place to business units operations being audited.
2. Perform audit procedures and programs to processes/units under review
3. Prepare comment sheets, summary of findings and proposed recommendations for review and approval of the Head of Internal Audit.
4. Conduct the Internal audit program on MLPP
5. Prepare timely reports on the results of the review to the Internal Audit Head
6. Conduct follow-up audits to monitor management's interventions and compliance
7. Ensure continuous knowledge development on rules, regulations, best practices, tools, techniques and performance standards
8. Assist in the supervision and the performance monitoring of the Auditor I
9. Perform other functions as may be assigned by higher authorities

QUALIFICATION STANDARDS:

- Certified Public Accountant
- Preferably BOA-accredited
- With at least three (3) years of relevant work experience
- With at least 16 hours of relevant training
- Proficient in oral and written communications
- Knowledgeable in PFRS and Philippine taxation
- Knowledgeable in Pertinent Issuances of regulatory agencies

Please note that the salary rate and level of the position may differ depending on the qualifications of the candidate.